



Undergraduate Course Registration

Effective September 1, 2016 to August 31, 2017

Grouped Study with Fees Payable to Athabasca University

GPRC Student ID Number

Athabasca University Student ID Number

New and inactive students must also complete a **General Application Form – AU Programs and Courses at Grande Prairie Regional College** available at Student Services.

Please complete all sections of this form for AU courses to be completed on-site at GPRC. (COMPLETE ONE FORM PER SEMESTER).

(For Individualized Study courses direct through AU, please submit to AU the Undergraduate Course Registration Form online at <https://tux.athabascau.ca/banner/jsp/welcome.jsp>.)

General Information (please print clearly)

Name:	_____	Telephone Number (Residence):	_____ ()
	(Legal) Last (Family) First (Legal) Middle		
Former Name:	_____	Telephone Number (Business):	_____ ()
(If applicable)	Last (Family) First (Legal) Middle (Legal)		
Mailing Address:	_____	Fax Number:	_____ ()
City/Town:	_____		
Prov./State:	_____	E-mail Address:	_____
Country:	_____	Date of Birth:	Day _____ Month _____ Year _____
Postal/Zip Code:	_____		(Date of Birth data is used to confirm accurate student identification for students in collaborative programs.)

Course Registration and Total Fee Calculation (please print clearly)

AU Course Name (e.g. The Changing Global Economy)	AU Course Code and Number (e.g. ECON 401)	Number of Credits (3 or 6)	Semester Fall, Winter, Spring, or Summer (One semester per form)	Course Fees Payable to Athabasca University (see over)
1.			Use a	
2.			separate	
3.			form	
4.			for each	
5.			semester	

Note: The Course Fee includes AU's fully integrated tuition and learning resources fee, and mandatory students' union and alumni association fees. (Learning resources are textbooks and other learning materials, regardless of format, outlined in the course syllabus). The learning resources fee is non-refundable unless you withdraw within 30 days of the course start and return all learning resources to the University in new condition.

Total Fees:

Fee Payment to Athabasca University

I am paying my Athabasca University fees in the following manner:

Cheque / Money Order, payable to Athabasca University, attached to this form.

Charge to my credit card: VISA MasterCard AMERICAN EXPRESS

Card Number: _____ Expiry date: ____ / ____

Note: Where incorrect fees have been listed, Athabasca University will automatically charge your account with the correct amount. If your credit card company does not accept your credit card transaction, you will not be registered. Payment in full must precede registration.

A sponsor is paying my fees: _____
Provide the name of the sponsor and attach the sponsor's letter of guarantee.

I am using student loans. I applied for student loans _____ months ago. (You must apply at least 3 months before courses start).



Please submit Prerequisite Information (please print) if applicable with courses

Athabasca University Student ID Number

1. Regarding AU course (Course Code and Number above) _____, I declare that I have passed the following course _____ at (name of institution) _____ on (date completed) _____ and I want this course to be accepted as fulfilling the prerequisite requirements.

2. Regarding AU course (Course Code and Number above) _____, I declare that I have passed the following course _____ at (name of institution) _____ on (date completed) _____ and I want this course to be accepted as fulfilling the prerequisite requirements.

If you have more courses with prerequisites, please attach a separate piece of paper, with your name and AU Student ID number.

Prerequisite Declaration

Your prerequisite declaration signifies your agreement to the following conditions:

- 1. You may be requested to submit an official transcript and/or detailed course description to verify your prerequisite statements.
2. If it is determined that you have made a false declaration, you will be withdrawn from the relevant course and no fees will be refunded.
3. A false declaration may be regarded as an act of academic misconduct that could result in disciplinary action under the Athabasca University Student Code of Conduct and Right to Appeal Legislation.
4. You accept sole responsibility for researching any course that you nominate to be equivalent to the Athabasca University specified prerequisite course. In addition, you certify that you have consulted the Alberta Transfer Guide for any course work completed through an Alberta college, technical institute or university that you nominate to be equivalent to the Athabasca University specified prerequisite course.

Your signature below means that:

- The personal information you have provided is correct;
• You have read and understood the Prerequisite Declaration above; and
• You consent to the sharing of your personal and student records information between Athabasca University and Grande Prairie Regional College for the purposes of registration, course administration, course and grade records, student advising, program management, graduation audit, honours and scholarships, and for statistical reporting purposes. Your personal and student information is protected as described below.

Signature of Student: _____

Date: _____

The personal information collected on this form and any other personal information collected and maintained as part of a student's record will be used for the purpose of admission, registration, issuing income tax receipts, scholarships and awards, convocation, for sending educational material and information, and for university research and planning. Certain personal information will also be disclosed to Statistics Canada, (as required by the Statistics Act (Canada)), Advanced Education to meet reporting requirements, and by agreement, to the Students' Union, Graduate Student Association, and Alumni Relations for the purposes of membership, fee collection and contacting students. This information is collected under the authority of the Post-secondary Learning Act 2003, which mandates the programs and services offered by Athabasca University and section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be protected by the provision of Alberta's Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, contact the Coordinator, Enrollment Services, Athabasca University, 1 University Drive, Athabasca, AB Canada T9S 3A3 Phone: 800.788.9041

Please Submit This Form (and Fees) To:

Diana Richards
Athabasca University
1 University Drive
Athabasca, AB T9S 3A3
Tel: 1-800-788-9041 ext 6822
Fax: 1-780-675-6174

For Advising Please Contact:

Bachelor of Science- Major in Computing & Information Systems
FST Student Success Centre
Call: 1-855-362-2870
Email: fst_grad_success@athabascau.ca

For Advising Please Contact:

Bachelor of Commerce and Management students please contact:
AU's Student Support Centre
Call: 1-800-468-6531 or 780-675-6189
Email: business-support@athabascau.ca

Bachelor of Arts or Computing and Information Systems please contact:
AU's Learner Support Services
Call: 1-800-788-9041

Online Information Request:
http://advising.athabascau.ca/web_form.php