

AU-Edmonton Grouped Study Undergraduate Course Registration Form

For Grouped Study Courses at AU-Edmonton



--

New and inactive students must complete a General Application Form.
Please complete all sections of this form for AU grouped study courses to be completed onsite at
AU Edmonton. (ONE FORM PER SEMESTER)

Athabasca University Student ID Number

General Information (please print clearly)

Name:	LAST	FIRST	MIDDLE	Telephone (Primary):	()
Former Name: <small>(if applicable)</small>	LAST	FIRST	MIDDLE	Telephone (Secondary):	()
Mailing Address:	_____			Email Address:	_____
City/Town:	_____			Date of Birth:	DAY MONTH YEAR
Prov./State:	_____				
Country:	_____				
Postal/ Zip Code:	_____				

Course Registration and Total Fee Calculation (please print clearly)

AU Course Code and Number (e.g. ECON 401)	AU Course Name (e.g. The Changing Global Economy)	Number of Credits (3 or 6)	Course Fees Payable to Athabasca University
<small>Note: The Course Fee includes AU's fully integrated tuition and learning resources fee, and mandatory students' union and alumni association fees. Learning resources are textbooks and other learning materials, regardless of format, outlined in the course syllabus. The learning resources fee is non-refundable unless you withdraw within 30 days of the course start date and return all learning resources to AU unopened and in new condition.</small>			Total fees: ‡

Athabasca University Fee Payment

I am paying my Athabasca University fees as detailed in the following manner:

A sponsor is paying my fees: _____ PROVIDE SPONSOR NAME AND ATTACH THE SPONSOR'S LETTER OF GUARANTEE TO THIS FORM.

I am using Government Student Aid* (loans/grants) and I confirm I have applied for funding. (You must apply at least 3 months before the courses start.)

***Note: If you are receiving Government Student Aid, it is your responsibility to notify your financial aid advisor you are taking a grouped study course.**

Cheque / Money Order – payable to Athabasca University – attached to this form.

Charge to my credit card: VISA MasterCard AMERICAN EXPRESS

Card number: Expiry date: ____ / ____

Note: where incorrect fees have been listed, Athabasca University will automatically charge your account with the correct amount. If your credit card company does not accept your credit card transaction, you will not be registered. Payment in full must precede registration.

‡ For current fee information, refer to an *Athabasca University Calendar* or online at calendar.athabascau.ca/undergrad/current/fees-refunds/fees.php

Prerequisite Declaration (please print clearly)

submit if applicable to course(s)

Athabasca University Student ID Number

1. Regarding AU course _____, I declare that I have passed the following course _____ at _____ on _____ and I want this course to be accepted as fulfilling the prerequisite requirements.

(Course Code and Number above)

(Name of Institution)

(Date completed)

2. Regarding AU course _____, I declare that I have passed the following course _____ at _____ on _____ and I want this course to be accepted as fulfilling the prerequisite requirements.

(Course Code and Number above)

(Name of Institution)

(Date completed)

Your prerequisite declaration signifies your agreement to the following conditions:

1. You may be requested to submit an official transcript and/or detailed course description to verify your prerequisite declaration.
2. If it is determined that you have made a false declaration, you will be withdrawn from the relevant course and no fees will be refunded.
3. A false declaration may be regarded as an act of academic misconduct that could result in disciplinary action under the Athabasca University Student Code of Conduct and Right to Appeals Regulations:
<http://calendar.athabascau.ca/undergrad/current/student-code/index.php>
4. You accept sole responsibility for researching any course that you nominate to be equivalent to the Athabasca University specified prerequisite course. In addition, you certify that you have consulted AU's Transfer Credit Search (<https://secure3.athabascau.ca/tcas/>) for any course work completed through an Alberta college, technical institute, or university that you nominate to be equivalent to the Athabasca University specified prerequisite course.

Your signature below means that:

- The personal information you have provided is correct, and
- You have read and understood the Prerequisite Declaration above.

Signature: _____ **Date:** _____

The personal information collected on this form, and any other personal information collected and maintained as part of a student's record, will be used for the purposes of admission, registration, issuing income tax receipts, scholarships and awards, convocating, sending educational information, for university research and planning, and for the purpose of processing payment, if applicable. Certain personal information will also be disclosed to Statistics Canada (as required by the Statistics Act [Canada]), Advanced Education to meet reporting requirements, and by agreement, to the Students' Union and Alumni Relations for the purposes of membership, fee collection, and contacting students. This information is collected under the authority of the Post-secondary Learning Act, 2003, which mandates the programs and services offered by Athabasca University, and Section 33(c) of Alberta's *Freedom of Information and Protection of Privacy Act*. The information will be protected by the provision of Alberta's *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of this information, contact the Coordinator, Enrolment, Records, and Examination Services, Athabasca University, 1 University Drive, Athabasca, Alberta T9S 3A3. Phone: 800.788.9041.

Please submit this form (and fees) to:

Enrolment Services
Office of the Registrar
Athabasca University
1 University Drive
Athabasca, AB T9S 3A3
Tel: 1-800-788-9041
Email: partnership@athabascau.ca*

*** Note: this email address is provided to obtain information only. Students should not send personal or financial information via email as it is not a secure method of communication.**